



MEETING MINUTES

BOARD OF SUPERVISORS MEETING

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Monday, December 19, 2016

4100 220th Street, Suite 102

Farmington, Minnesota

Board Members Present:

Laura Zanmiller, Chair

Joe Meyers, Vice Chair

Kevin Chamberlain, Treasurer

Chris Nielsen, Secretary

SWCD Staff Present:

Brian Watson

Lana Rotty

Curt Coudron

Others Present:

Jayne Hager Dee, Supervisor Elect

1. Call to Order

Chair Zanmiller called the meeting to order at 5:10 p.m. A quorum was present.

2. Pledge of Allegiance

Chair Zanmiller led the Board of Supervisors in the Pledge of Allegiance.

3. Audience

Chair Zanmiller asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. No one appeared.

4. Approval of Agenda

16.140 Motion by Meyers, second by Nielsen to approve the agenda as presented. All members voting yes. Motion carried.

5. Secretary's Report – December 1, 2016 Board Meeting Minutes

16.141 Motion by Nielsen, Second by Chamberlain to approve the December 1, 2016 Meeting Minutes. All members voting yes. Motion carried.

6. Treasurer's Report

6.1 December 19, 2016 Accounts Payable

16.142 Motion by Chamberlain, second by Nielsen to approve the December 19, 2016 Accounts Payable. Members voting yes: Zanmiller, Chamberlain, Nielsen, Meyers. Members absent: Brown. Motion carried.

7. Rural Lands Committee

7.1 Cancel Contract with Lorraine Tix for Grassed Waterway Repair (16-IPP-09)

Meyers stated that Lorraine recently passed away and the family wishes to cancel her contract to repair the outlet of an existing grassed waterway. The contract was approved at the August 4, 2016 Board meeting at 75% cost share not to exceed \$843.31.

16.143 Motion by Meyers, second by Nielsen to cancel contract amendment with Lorraine Tix. All members voting yes. Motion carried.

7.2 Authorization to Provide Final Payment to John and Bernie Rowan for Installation of Grassed Waterway and Water and Sediment Control Basins (16-IPP-01)

Meyers stated Rowan Brothers (John and Bernie Rowan) have installed and seeded a grassed waterway and two water and sediment control basins. The project is located in Section 20 of Greenvale Township, Cannon River Watershed. The project was approved for funding at the April 7, 2016 Board meeting at 75% cost share not to exceed \$4,081.88 based on an estimated project cost of \$5,442.51. The final project cost was \$5,724.02.

16.144 Motion by Meyers, second by Nielsen to provide final payment to Rowan Brothers (John and Bernie Rowan) for installation of grassed waterway and two water and sediment control basins in Section 20 of Greenvale Township, Cannon River Watershed at \$4,081.88 (71%). Members voting yes: Chamberlain, Nielsen, Meyers, Zanmiller. Members absent: Brown. Motion carried.

7.3 Authorization to Provide Final Payment to Lois Peterson for Installation of Water and Sediment Control Basins (16-IPP-07)

Meyers stated that Lois Peterson has completed the installation of two water and sediment control basins with tile outlets. The project is located in Section 14 of Eureka Township, Vermillion River Watershed. The project was approved for funding at the June 2, 2016 board meeting at 75% cost share not to exceed \$10,500 based on an estimated project cost of \$14,000. The final project cost was \$11,709.08. It was noted that the contract incorrectly listed the estimated project cost at \$13,950 and cost share at \$10,462.50.

16.145 Motion by Meyers, second by Nielsen to provide final payment to Lois Peterson for installation of grassed waterway and two water and sediment control basins in Section 14 of Eureka Township, Vermillion River Watershed at \$8,781.81 (75%). Members voting yes: Nielsen, Meyers, Zanmiller, Chamberlain. Members absent: Brown. Motion carried.

8. Community Development Committee

8.1 Authorization to Provide Final Payment to the Minnesota Zoo for Installation of Stormwater Retrofits (16-CCP-01)

Zanmiller stated that the Minnesota Zoo has completed the installation of seven stormwater best management practices within their property. The project is located in Apple Valley, Vermillion River Watershed. Coudron highlighted the four bioretention cells, one bioswale, and two iron enhanced sand filters were installed. The project was approved for funding at the June 2, 2016 Board meeting at up to 75% cost share not to exceed \$50,000 based on an estimated project cost of \$193,621. The final project

cost was \$214,882.75. The Metropolitan Council and the Vermillion River Watershed Joint Powers Organization are providing additional cost share funds for the stormwater retrofits installed.

16.146 Motion by Meyers, second by Nielsen to provide final payment to Minnesota Zoo for installation of four bioretention cells, one bioswale, and two iron enhanced sand filters in the Vermillion River Watershed at \$50,000 (23%). Members voting yes: Meyers, Zanmiller, Chamberlain, Nielsen. Members absent: Brown. Motion carried.

9. Committee of the Whole

9.1 Establish Board Meeting Day and Time for January 2017 Operational Meeting

Watson stated that the January Operational Meeting should be scheduled so it can be properly noticed and that the remainder of the monthly meetings for 2017 can be scheduled at the January meeting.

16.147 Motion by Chamberlain, second by Zanmiller to schedule the first meeting of 2017 for Thursday, January 5 at 8:30 a.m. All members voting yes. Motion carried.

10. Recognition of Retiring Supervisors

Watson presented Distinguished Supervisor award plaques to Joe Meyers in recognition of 24 years of service, Chris Nielsen in recognition of 12 years of service, and Marion Brown (absent) in recognition of 8 years of service on the Dakota County SWCD Board.

11. Closed Executive Session

10.1 Conduct Annual Performance Review of District Manager

16.148 Motion by Meyers, second by Nielsen to enter into closed session. All members voting yes. Motion carried.

16.149 Motion by Meyers, second by Nielsen to approve annual performance review of District Manager. All members voting yes. Motion carried.

16.150 Motion by Chamberlain, second by Nielsen to return to open session. All members voting yes. Motion carried.

13. Adjourn

16.151 Motion by Meyers, second by Nielsen to adjourn the meeting. All members voting yes. Motion carried.

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Chris Nielsen, Secretary